

February 18, 2003

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AWARD OF CONTRACT FROM THE CALIFORNIA DEPARTMENT OF EDUCATION
(ALL DISTRICTS) (4-VOTES)**

**JOINT RECOMMENDATION OF THE CHIEF ADMINISTRATIVE OFFICE AND THE
CHILD CARE PLANNING COMMITTEE THAT YOUR BOARD:**

1. Approve and instruct the Chairman to sign the attached contract with the California Department of Education/Child Development Division (CDE/CDD) in the amount of \$508,000 for the period of July 1, 2002 through June 30, 2005. These funds are to support the efforts of the Los Angeles County Child Care Planning Committee (Planning Committee) to increase the capacity of family child care providers and child development centers to effectively serve children with disabilities and other special needs. The Planning Committee is staffed by the Office of Child Care within the Service Integration Branch of the Chief Administrative Office.
2. Authorize the Chief Administrative Officer to act as the agent for the County to execute Federal certifications regarding lobbying, debarment, suspension, a drug-free workplace, and any amendments as may be deemed necessary to implement this contract.
3. Approve the attached Appropriation Adjustment of \$60,000 to the Chief Administrative Office Budget for Fiscal Year 2002-03.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of this contract by your Board is required to receive financial support from CDE/CDD to carry-out functions related to this contract. Acceptance of this contract will

support data collection, program and service evaluations, and development of a local plan to increase the number of family child care providers and child development staff who can effectively care for children with disabilities and other special needs. This project will help establish linkages for family child care providers and child development centers with providers of health, mental health, and other developmental services for young children.

In addition, this contract will support collaborative efforts between the Planning Committee and the ten Los Angeles County Resource and Referral (R&R) programs serving the County of Los Angeles.

FISCAL IMPACT/FINANCING

Program funding which is derived from Senate Bill 1703 (2001-02), was not anticipated at the time of the adoption of the Chief Administrative Office Budget for Fiscal Year 2002-03. The State fiscal crisis resulted in a major delay in the release of the contract documents.

Approval of the attached Appropriation Adjustment of \$60,000 will allow for the inclusion of funds in the Chief Administrative Office Budget for Fiscal Year 2002-03.

The maximum reimbursable amount of this contract is \$508,000 and there is no Maintenance of Effort requirement. The contract will support: existing salaries and employee benefits for staff assigned to this project; consultant services; equipment; materials development, printing and distribution; travel; and training.

Planning Committee members and other community representatives serve as uncompensated volunteers on the Inclusive Child Care Work Group of the Planning Committee. The Inclusive Child Care Work Group will serve as an Advisory Committee to the Project.

FACTS AND PROVISIONS

Senate Bill 1703 was authored by Senator Escutia and signed into law by Governor Davis on September 25, 2000. This legislation appropriated \$42,000,000 to CDE/CDD to address a variety of issues designed to increase inclusion of children with disabilities and other special needs in child development programs. The legislation states that funds directed to local planning councils may be used for, but are not limited to, developing local plans, providing training and technical assistance to child care and development providers, and conducting awareness and outreach efforts that increase the inclusion of children with disabilities and other special needs in child development programs.

IMPACT ON CURRENT SERVICES

The mission of the Planning Committee is to engage parents, child care providers, allied organizations, community, and public agencies in collaborative planning efforts to improve the overall child care infrastructure of the County of Los Angeles, including the quality, continuity, affordability, and accessibility of child care and development services for all families.

The focus of this Project, which increases the capacity of child care providers to serve children with disabilities and other special needs, has been a major focus area for the Planning Committee for three years. The funds available through this contract will allow the Planning Committee to advance its mission to improve the child care infrastructure in the next three years. Working in collaboration with the ten R&R programs, school districts, Regional Centers, and other County departments, the Planning Committee will:

- Conduct an assessment to provide current and accurate data on the child care needs of children with disabilities, and to develop a plan for both capacity and resource development to meet identified needs;
- Evaluate the services and activities of local R&R programs to determine if their services are effectively assisting child development providers increase their capacity to serve more children with disabilities; and
- Facilitate, when appropriate for children, parents, and child care providers, the delivery of early intervention and therapeutic services in child development settings.

CONCLUSION

Two signed copies of the contract (original signatures are required) with certification forms attached should be returned to the Chief Administrative Office, Service Integration Branch, Office of Child Care, 222 South Hill Street, 5th Floor, Los Angeles, CA 90012. Copies will be forwarded to CDE/CDD as required.

Respectfully submitted,

DAVID E. JANSSEN
Chief Administrative Officer

BONNIE L. BAILER, ESQ.
Chair, Child Care Planning Committee

DEJ:AD
KMS: sg

Attachments (3)

c: Auditor-Controller

Board letters/SB1703 contract